

Larkspur School District

## **Neil Cummins Hot lunch Volunteers Needed!!!**

The PTA starts serving hot lunch the first day of school! This is a change in our normal schedule, and we're excited to offer the extended service. We hope you take advantage of the tasty, healthy lunches and sign-up your children. You don't have to pack a bagged lunch, the kids eat good food, and the PTA raises money for Neil Cummins. Everyone wins!

To make this wonderful program work, we rely on parent volunteers to help with kitchen prep and serve the meals. There is a small glitch, though. We currently do not have enough volunteers to serve our children lunch! We will not be able to have this amazing hot lunch program without adequate volunteer support.

This is where you come in. We need volunteers for all **5 days**. All volunteer positions run the duration of the school year. Listed below are the positions and the descriptions.

**Servers:** Set up, serve hot lunch and clean the kitchen on your assigned day. This is a bi-monthly commitment from 11:00 - 1:10 (e.g. rotate every other Tuesday, Wednesday, etc. depending on the day you sign-up to work). You work under a daily Lunch Lead and with a team of 5-6 people. This is a wonderful volunteer opportunity because you get to see your kids outside of the classroom and see their friends. It's a fun way to get to know all the kids at Neil Cummins. There is also a "free" lunch at the end of the shift.

**Lunch Lead Needed For FRIDAYS:** Two people can share this position, making it a bi-monthly commitment! Or one individual can manage the job alone. This is a great job for a person who is good at leading and motivating people.

The Lunch Lead supervises 10-12 volunteers (two teams that rotate bi-monthly). They manage and train their volunteers for the hot lunch day they are assigned. They make sure that the lunch service runs smoothly and that the volunteers show up and do their jobs. This includes sending weekly emails to remind the teams of their upcoming shift or to notify them of changes. The Lead person usually works with their volunteer team, but if all is running smoothly some Leads leave during the shift. All Lunch Leads are supervised by the Hot Lunch Volunteer Coordinator.

**Kindergarten Parent Lunch Volunteers:** This volunteer position requires the least time commitment. The volunteer works from 12:00 – 12:30, packing the kindergarten lunches into the crates and wheeling them to the designated kinder classroom before the 12:25 dismissal. This is a one-person job and is only a 1/2 hour time commitment. This is a bi-monthly commitment requiring 10 volunteers total.

Please call Jackie Grandy at (415) 254-9096 or email at [lunchvolunteer@nc-pta.org](mailto:lunchvolunteer@nc-pta.org) if you are interested.

Thank you in advance for your support!!